

Brookglen Community Improvement Association

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www.BrookglenCIA.com

November 2022 Meeting MINUTES

Thursday, November 10th, 2022 - 7:00pm
Brookglen Community Center

7:00pm – Call to order by President David Amyx. Board Members present: David Amyx, Debra Lopez, David Turnquist, Lee Mason Board Members absent: Juan Garza

7:01pm – There was no meeting held in October so no meeting minutes needed to be approved

7:02pm – OLD BUSINESS: Update on the HCFCO Detention Basins in Brookglen. The update we received this week stated that the NORTH Basin design is complete and bids are going out in December. There is no further update on the SOUTH Basin at this time. The project is several months behind schedule

7:05pm – OLD BUSINESS: Community Package Mailbox removal. The post office has given us the OK to remove the unused mailboxes that used to hold packages for residents that had the community/cluster mailboxes. The package mailboxes have not been used in several years and are no longer needed. President David Amyx and VP Lee Mason have contacted a Brookglen resident about doing concrete work/repairs once the package mailboxes have been cut down and removed. Repairs are also needed to the bases of some of the existing community/cluster mailboxes. No timeline is set at this time for this project and this project will have to be 100% funded by the Brookglen CIA

7:07pm – ARCHITECTURAL CONTROL COMMITTEE REPORT: ACC Chair April Roebuck stated that she will be stepping down as ACC Chair on December 31st. The BCIA is currently looking for residents that would be interested in taking over as Chair or as volunteers to help out with Deed Restriction Enforcement. Currently there are several board members driving around each week taking photos and writing down the address of properties that are in violation of the Deed Restrictions. These incidents were recorded and then letters mailed out or taped to the front door of the residences. Any resident, even renters, can participate as a volunteer on the ACC by driving around once a week and looking for violations that need to be addressed

7:25pm – NEW BUSINESS: The annual Santa & Gingerbread Event is scheduled for Sunday, December 11th from 5pm-7pm at the Brookglen Community Center. As always Santa will be there and there will be plenty of Gingerbread houses and cookies to decorate and take home. Food and drinks will also be provided. This event is FREE to Brookglen residents.

7:28pm – NEW BUSINESS: The BCIA officers met with bank executives at Wells Fargo (where our HOA account is) and discussed the procedures needed to allow our residents to pay their annual HOA dues through the banking app Zelle. A survey was posted on the Brookglen Facebook page and residents were overwhelmingly supportive of the Zelle option for paying

dues. We hope to have Zelle in place by late December 2022 to allow our residents to start making payments by Zelle. Residents who do not want to pay by Zelle can still pay by check. We will notify residents as soon as we have everything in place to start collecting fees through Zelle. It was also discussed if we could consider accepting credit card payments for dues and that topic is being looked into as well. The board agreed and passed unanimously that we move forward with the Zelle account with KEY EXECUTIVE CONTROL of the Wells Fargo banking account to the treasurer, Debra Lopez.

7:44pm – NEW BUSINESS: The BCIA adopted a Voting and Elections policy to make it clear when the annual election is held, who can run for office, who can vote, how voting takes place, how candidates can get their name on the ballot, deadlines, write-in procedures, and election results. *The Election and Voting Policy is now posted on the BrookglenCIA.com website*

7:59pm – UPCOMING EVENTS: 1) Heavy Trash November 16-17 *trash cannot be put out any earlier than 5 days prior to scheduled pick up 2) Thanksgiving November 24th 3) Brookglen CIA Board Meeting Thursday, December 8th 4) Santa & Gingerbread Event Sunday, December 11th

8:02pm – PUBLIC COMMENT: The following topics were discussed during the public comment period. 1) Neighborhood patrols and security 2) Dead trees by Chilis and Fairmont that need to be removed 3) A farmer's Market / Craft Fair in the Spring or Fall for the neighborhood

8:11pm – Meeting Adjourned

The next Board Meeting is scheduled for Thursday, December 8th at 7:00pm in the Brookglen Community Center

DocuSigned by:
Dave Turnquist 11/12/2022
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of Residents Signed In = 10

David Turnquist (Secretary)